

Checklist for Transfer Students

The transfer process can oftentimes be an overwhelming and frustrating experience. To smooth the way for you to becoming a student at UAH, we have developed a checklist of things to do. This checklist is provided to help you meet each phase of the application and admission process.

_____ Visiting campus is a must! If you have not yet visited UAH, we recommend that you call and set up an appointment as soon as possible. The Office of Admissions is open Monday through Friday, from 8:15 a.m. - 5:00p.m. During your campus visit, you will receive a general overview of UAH, covering admissions requirements, scholarship and financial aid information as well as academic areas and student life. A current UAH student will then lead you on a campus tour, where you will have the opportunity to visit a residence hall as well as other campus facilities. At your request, we can also schedule an appointment to meet with an academic advisor in your selected major. Please call 256-824-2773 or 1-800-824-2255 to schedule your visit!

Application Process...

_____ Complete an Application for Admission. This can be done by filing out a paper application form, or by completing our [online application](#). There is also a \$30 application fee required which can be paid by check or credit card.

_____ Request official transcripts from all colleges and universities attended. These transcripts need to be sent directly to the Admissions Office.

_____ If you have less than 18 credit hours, also have your high school send an official copy of your transcript directly to the Admissions Office. This will document your completion of high school and provide ACT or SAT scores.

Admission Process...

_____ Once the Office of Admissions has received all required documents, an admissions decision will be made. Upon acceptance, you will be sent a letter verifying your status as an admitted student to UAH.

Financial Aid...

_____ The [FAFSA](#) (Free Application for Federal Student Aid) should be completed as soon as possible after January 1st. If transferring in for the spring semester, have financial aid transferred from your previous school including loans, grants, and scholarships, and update your FAFSA with the UAH code, 001055.

_____ [Scholarships](#) specifically for transfer students are awarded based on the following criteria:

MERIT SCHOLARSHIP - First-time regularly admitted transfer students who have demonstrated academic potential, leadership, and are members of Phi Theta Kappa will be given preference. Must have a cumulative college GPA of a 3.5 or higher to be considered. This award is currently valued at \$1,250 (academic year) and is a one-time award.

SUPER SCHOLAR SCHOLARSHIP - First-time regularly admitted transfer students who have demonstrated academic potential, leadership, and are members of Phi Theta Kappa will be given preference. Must have a cumulative college GPA of a 3.95 or higher to be considered. This award is currently valued at \$1,000 per year and can be renewed up to two years.

After Acceptance ...

_____ Apply for campus housing. This can be done by filing out a paper application form, or by completing our [online application](#). In addition to the application, you must submit a \$125 application/commitment fee.

_____ Select a meal plan (required for residents of campus housing). Choose from a number of options allowing you to utilize the variety of dining opportunities.

_____ You are required to contact your academic advisor prior to registering for classes. Your advisor is assigned based on the college that houses your intended major. The name and contact information of your advisor can be found on the [Advising Contact](#) web page. Be sure to make your advising appointment early, as advisors are extremely busy during peak registration times.

_____ Register for Compass, UAH's Orientation Program. There are two sessions for transfer students: July 11th (4 – 8 p.m.) and August 8th (9 a.m. – 1 p.m.).